

**THE PALO PINTO COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS' MEETING**

Notice is hereby given as provided by Chapter 551, Texas Government Code, that the meeting of the Board of Directors' of the PALO PINTO COUNTY HOSPITAL DISTRICT will be held in the BOARD ROOM of Palo Pinto General Hospital, located at 400 Southwest 25th Avenue, in the City of Mineral Wells, Palo Pinto County, Texas, on TUESDAY, NOVEMBER 22, 2015, 2016 at: 6:30 P.M.

\_\_\_\_\_  
 Harris W. Brooks, Chief Executive Officer  
 Palo Pinto County Hospital District

AGENDA

PALO PINTO COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS' MEETING  
 TUESDAY, NOVEMBER 22, 2016, HOSPITAL BOARD ROOM  
 AT 6:30 P.M.

BOARD AGENDA

ITEM #	ITEM DESCRIPTION	PAGE #
1.	Invocation  Call to Order  Introductions	
2.	Public Comments :  Announcements – President – J.C. Colton  Meet the Staff – Lindsay Winburn, RN, Infection Control/Employee Health	
3.	Presentation to Mr. Ashby, retiring Legal Counsel	
4.	Administer Oath of Office: (Mr. Ashby) 1. Raymond Greenwood, Place 4 2. Richard Dennis, Place 5 3. Katherine Boswell, Place 6  Distribution of Conflict of Interest Forms to entire board for completion	

	Election of officers for 2107	
5.	Summary of Monthly Financial Information – Dee Waldow, CFO	1
	Receive/Discuss/Take Action on Quality Report – Carla Hay-Perdue, DNP, Director of Quality/Risk/Med Staff Services/Compliance Chief of Staff “At the Core” discussion – Dr. George Thomas Report/Comments from Board Quality Committee	0
	<b>CONSENT AGENDA</b>	
1.	Review of SEPTEMBER 2016 Financial Statements	
2.	Approve/disapprove minutes from previous meeting(s)	17
3.	Contracts: 1. Soyring Consulting - Dee Waldow, CFO 2. Austin Group Solutions, L/P. – Harris Brooks, CEO – Dee Waldow, CFO  Policies: (all are update only) 1. Conflict Resolution System review – Harris Brooks, CEO 2. Records Management Requirements of Electronic Mail – Harris Brooks, CEO 3. Red Flags – Identity Theft Prevention Program Policy – Harris Brooks, CEO  Credentialing: <i>Detailed list included in packet</i>	27 61  65 68 72 78
	<b>NEW BUSINESS</b>	
1.	Receive Medical Staff monthly report from George Thomas, M.D., Chief of Staff	
2.	Receive/Discuss/Take Action on CT Remodel: Monty Mitchell, Project Administrator 1. Construction Bids	79

	<b>1. Construction Bids</b> <b>2. Other cost</b>	
3.	Receive/Discuss/Take Action on Annual Human Resources Report – Mary Braddock, Director of Human Resources	81
4.	Receive/Discuss/Take Action on annual Board Satisfaction Survey – J.C. Colton, President and Richard Dennis, Chair	84
5.	Receive information on annual report to the Board on Contract Oversight/Joint Commission Requirement – Harris Brooks, CEO	124
6.	Receive/Discuss/Take Action on year end Nurse Staffing Advisory Committee Report – James Fesser, CNE	125
7.	Receive/Discuss 2016 Employee Satisfaction results – Harris Brooks, CEO	139
8.	Receive/Discuss/Take Action on 2016 Board Calendar – J.C. Colton, President	149
9.	Receive Information/Discuss/Take Action 2016 Board Strategic Plan – J.C. Colton, President	150
10.	Receive/Discuss/Take Action on cancelation of all December 2016 board related meetings.	
11.	“Get Back to Us”: NONE	
12.	Receive Monthly Report on Hospital Operations – Harris Brooks, CEO	
13.	Board Education – NONE	
14.	<b>EXECUTIVE SESSIONS:</b>  1. <b>QUALITY</b>  2. <b>PERSONNEL – Evaluation/Compensation of CEO</b> <b>Consultant Data – Raymond Greenwood, Chair</b>	

	<p>3. Review of applications for the Legal Counsel position – J.C. Colton, President</p> <p>4. CONSULTATION WITH ATTORNEY</p>	
15.	<p><b>EXECUTIVE SESSION:</b> Board Quality: Quality Monitoring</p> <p>Compliance Officer regarding hospital quality measures pursuant to Section 161.032 of the Texas Health &amp; Safety Code B Quality Officer</p> <p>Report of Compliance Officer regarding District's adherence to Corporate Compliance Plan and status of fraud and abuse investigations pursuant to Section 161.032 of the Texas Health and Safety Code B Compliance Officer</p> <p><b>EXECUTIVE SESSION:</b> Pursuant to Texas Government Code 551.074 – Personnel Matters</p> <ol style="list-style-type: none"> <li>1. Applications for Legal Counsel to the Board – J.C. Colton</li> <li>2. Evaluation of CEO data – Raymond Greenwood, Chair</li> </ol> <p><b>EXECUTIVE SESSION:</b> Pursuant to Texas Government Code 551.071</p>	
16.	<b>ADJOURN</b>	

EXECUTIVE SESSION:

**READ THE FOLLOWING IN OPEN SESSION.**

**FOR QUALITY EXECUTIVE SESSION READ:**

"In Accordance with the Texas Health & Safety Code B Quality Officer Section 161.032 the Board of Directors is called into Executive Session  
At \_\_\_\_\_ P.M. on \_\_\_\_\_, 2016.

**FOR REGULAR EXECUTIVE SESSION READ:**

In Accordance with the Texas government Code, Chapter 551, The Board of Directors is called into Executive Session at \_\_\_\_\_ P.M. on \_\_\_\_\_ 2016.

**FOR PERSONNEL SESSION READ:**

In Accordance with the Texas Government Code, Chapter 551.074, the Board of Directors is called into Executive Session at \_\_\_\_\_ P.M. on \_\_\_\_\_ 2016.

**FOR LEGAL CONSULTATION WITH ATTORNEY:**

In Accordance with the Texas Government Code, Section 551.071 the Board of Directors is called into Executive Session at \_\_\_\_\_ on \_\_\_\_\_.

(Immediately following Executive Session). "In accordance with Texas Government Code Chapter 551, Subchapter E, the Board of Directors is called out of the Executive Session and return to Open Session at \_\_\_\_\_ P.M. on \_\_\_\_\_, 2016.

NOTICE: THE BOARD RESERVES THE RIGHT TO RETIRE INTO EXECUTIVE SESSION CONCERNING ANY OF THE ITEMS LISTED ON THIS AGENDA, WHENEVER IT IS CONSIDERED NECESSARY AND LEGALLY JUSTIFIED UNDER THE OPEN MEETINGS ACT.

NOTICE: THE BOARD MAY VOTE AND/OR ACT UPON EACH OF THE ITEMS LISTED IN THIS AGENDA.

NOTICE: This agenda and meeting notice is posted pursuant to Section 551.041, Sub-Chapter C, of the Texas Government Code.

NOTICE: Disabled persons requiring accommodations, please call 940-328-6403. For sign interpreters, please call at least 48 hours in advance.

NOTICE: Palo Pinto County Hospital District extends an open invitation to members of the community to attend the meetings of the Board of Directors and to make comments and/or express their concerns.

**CERTIFICATION OF POSTING NOTICE**

THIS IS TO CERTIFY THAT I, \_\_\_\_\_, PROVIDED NOTICE TO THE PALO PINTO COUNTY CLERK AND POSTED THIS AGENDA AT THE APPROPRIATE DESIGNATED LOCATION AT THE COURTHOUSE, PALO PINTO, TEXAS, AT \_\_\_\_\_ M., \_\_\_\_\_, 2016, AND THIS IS TO CERTIFY THAT I ALSO POSTED THIS AGENDA OUTSIDE THE ELEVATOR ON THE FIRST FLOOR OF PALO PINTO GENERAL HOSPITAL, 400 SOUTHWEST 25TH AVENUE, MINERAL WELLS, TEXAS 76067, AT \_\_\_\_\_, \_\_\_\_\_ M., ON \_\_\_\_\_, 2016.

**(SIGNATURE OF PERSON POSTING AGENDA)**

**MISSION STATEMENT:**

PROMOTE OPTIMAL HEALTHCARE OF THE ENTIRE COMMUNITY BY PROVIDING CUSTOMER CENTERED, QUALITY HEALTHCARE IN A RESPECTFUL AND SAFE ENVIRONMENT.

**VISION:**

TO PROMOTE THE WELLNESS OF OUR ENTIRE COMMUNITY BY PROVIDING QUALITY HEALTHCARE IN A SAFE ENVIRONMENT.